

## Booking procedures (Wednesday's and Saturday's) and visitor policy

Many of our Wednesday and Saturday competitions are booked out, particularly during the winter months. The frustration of not getting a time is fully understood but there is little we can do about this. As a reminder, here are the current procedures as implemented at board meeting dated 02 August 2021:

- 1. Tee sheets open 8 days before the Wednesday or Saturday competitions i.e. on the Tuesday or Friday morning respectively.
- 2. Telephone bookings will only be taken from 7am i.e. members who arrive at the Club before 7am will have first option.
- 3. Members may only book one covey and may not book for other members.
- 4. Members may only book times for players who are available to play and may not use "partner; partner" or put other members' names down if they know they are not available. Failing to do so will result in the unnamed slots being removed from the tee sheet, leaving them available to be booked by other parties. Members who book tee times and fail to show up may be held liable for their green fee.
- 5. Visitors' names, Junior, Off-Peak and other member classifications may be added to the timesheet from the Tuesday afternoon 1pm preceding the Wednesday competition if spaces are available and similarly from the Thursday afternoon 1pm preceding the Saturday competition. Any time that is booked by a full member that has not disclosed all players' names, as referred to in point 4, by 1pm, will result in those unnamed times being deleted from the sheet and made available for booking.
- 6. Visitors, Juniors and any other member classifications may only play in the Wednesday morning field if there are spaces available. The afternoon field is normally exclusively reserved for full members, but should spaces be available, ALL other members or visitors are allowed to book for the afternoon field as per the booking rule highlighted in point 5. Off-peak members play at an increased rate on both Wednesday and Saturday as currently prescribed by the management board.
- 7. Booking rules and procedures pertaining to junior bookings, as highlighted in points 5 and 6, will not apply within the following circumstance. Junior members will be allowed to be pre-booked on Saturdays, prior to the Thursday stipulation of 1pm only if invited by a full member. Junior members will not be allowed to book in advance, the onus will fall on the full member accompanying the junior member on the day of play to make said booking. The Board has prescribed that a maximum of two junior members be allowed per fourball accompanied by two full members when pre-booking prior the above-mentioned stipulation.
- 8. Upon reaching the stipulated time of Thursday 1pm, relating to Saturday bookings, all times that are still available at this stage will become available for booking to everyone, with no exceptions to the composition of fourball or rules pertaining to pre-booking of juniors as highlighted in point 7
- 9. During the period where bookings are restricted to members, if any member would like to host a visitor the member must request permission from the Captain to confirm the booking.
  - This excludes any large group booking which will need to be approved by the Captain.

The primary objective of the system is to ensure a fair booking procedure, one that allows members the first opportunity to secure a time. In doing so, we ensure that we optimize the use of the tee sheet, promote less no shows and in the end maximize our club revenue.

## **Member's Guest Bookings**

We felt that offering a favourable member's guest rate adds value to having a membership at ELGC. We therefore had a look at the past advertised rate and decided to reduce the amount allowing you to invite friends and show off your home course. The following will apply to booking guests:

- 1. A member must accompany his guest in the same fourball in order for them to qualify for the above-mentioned rate.
- 2. Members are allowed to invite numerous guests during the course of the month, but each guest is only allowed the privilege of the members guest rate once a month irrespective if the visitor is invited by a different member, on a separate occasion in the same month. Should they want to play again within the same month, the applicable visitor's rate will apply.
- 3. Members must sign their invited guests into the visitor's book which is located in the Pro Shop area.
- 4. We also kindly ask that guest bookings be made telephonically through the Pro Shop, clearly indicating that a guest will be accompanying you on the date of play.
- 5. Please also note that member's guest rates will not apply during peak times which is stipulated as Wednesday afternoons and Saturday mornings.

## **Affiliated Visitors**

There is a growing concern with regards to some clubs offering ludicrously inexpensive membership which basically covers only an affiliation and card fee. People therefore benefit from being an affiliated member at a club even though they never play there nor do they reside in the province where their handicap is hosted. We feel that people taking advantage of these offering are unethical in trying to secure better rates at the clubs in their actual hometown or region instead of joining and supporting their local courses. We have therefor added the following with regards to charging affiliated members rates:

If you permanently reside more than 50km from your home club, we reserve the right to disallow any and all affiliate discounts resulting in a full visitor fee being charged. Proof of residence may be required on request.